



## NOTICE OF RESPONSIBILITIES TRANSFER

## 1. Reference Number of the Development Permit

Date of issuance: \_\_\_\_\_

## 2. Site

Address: \_\_\_\_\_ Ward: \_\_\_\_\_  
 Township: \_\_\_\_\_ Postal code: \_\_\_\_\_  
 Site area in acre: \_\_\_\_\_ Block No: \_\_\_\_\_ Lot No: \_\_\_\_\_

## 3. Applicant / Land owner's details

Name: \_\_\_\_\_ Address: \_\_\_\_\_  
 Ward: \_\_\_\_\_ Postal code: \_\_\_\_\_ Township: \_\_\_\_\_  
 Phone No: \_\_\_\_\_ Email: \_\_\_\_\_ @ \_\_\_\_\_

Is there an representative person acting on behalf of the applicant?  Yes  No

Name: \_\_\_\_\_ Address: \_\_\_\_\_  
 Ward: \_\_\_\_\_ Postal code: \_\_\_\_\_ Township: \_\_\_\_\_  
 Phone No: \_\_\_\_\_ Email: \_\_\_\_\_ @ \_\_\_\_\_  
 Registration number of the general or special power: \_\_\_\_\_ Date of issue: \_\_\_\_\_

## 4. Existing Certified Professional in Charge

Name: \_\_\_\_\_ Rank: \_\_\_\_\_ Discipline: \_\_\_\_\_  
 Address: \_\_\_\_\_ Ward: \_\_\_\_\_  
 Township: \_\_\_\_\_ Postal code: \_\_\_\_\_  
 Phone No: \_\_\_\_\_ Email: \_\_\_\_\_ @ \_\_\_\_\_  
 Registration number: \_\_\_\_\_

## 5. New Certified Professional in Charge

Name: \_\_\_\_\_ Rank: \_\_\_\_\_ Discipline: \_\_\_\_\_  
 Address: \_\_\_\_\_ Ward: \_\_\_\_\_  
 Township: \_\_\_\_\_ Postal code: \_\_\_\_\_  
 Phone No: \_\_\_\_\_ Email: \_\_\_\_\_ @ \_\_\_\_\_  
 Registration number: \_\_\_\_\_

## 6. Step of the project

- The project is waiting for the Building Permit to be issued  
 The project is already at construction stage (please describe): \_\_\_\_\_

## 7. Declaration and signature

I hereby declare that it has been agreed with the actual certified professional in charge to transfer the entire responsibility of the project including the supervision of the construction of the building to the new certified professional in charge which contact reference are mentioned above. Therefore, I request the transfer of all the information concerning the application mentioned above from the account of the actual certified professional to the account of the new certified professional in charge.

I confirm that, to the best of my/our knowledge, any facts stated in the application documents are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. I understand that any false or misleading information may result in some additional delays regarding the course of the procedure.

Name of the applicant / land owner	Signature	Date